



Documents to be provided to apply for a work permit type B (employment for a maximum of 90 days)

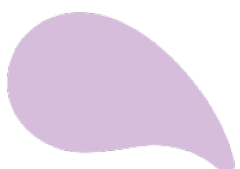
Domestic servant (except categories of Art. 9 Royal Decree 09/06/1999)

Initial application

1. The application form for an employment permit for maximum 90 days for a worker of foreign nationality (employer in Belgium): completed, signed and dated by the employer or their agent (natural person legally resident in Belgium)
2. A photocopy of the identity card of the employer or his agent.
3. A photocopy of every page of the worker's current passport
4. A photocopy of the document covering the worker's stay, if they are in Belgium
5. A medical certificate in accordance with Article 14 of the Royal Decree of 09/06/1999 (template in appendix). This document is valid for 3 months. If the certificate has been produced outside the European Economic Area, it must be drawn up by a doctor approved by the country's Belgian Embassy or Consulate.
If the person in question has been legally residing in Belgium for at least 2 years, this medical certificate is no longer required.
6. A copy of the employment contract in accordance with Article 12 of the RD of 09/06/1999 (template in the appendix of the RD), duly completed, dated and signed by the employer and the worker.
7. Attach an agreement (see template) signed by both parties regarding the flat-rate assessment of the fringe benefits according to the following rule:
 - 0,55 € for breakfast
 - 1,09 € for lunch
 - 0,84 € for dinner
 - 0,74 € for accommodation

(However, the fringe benefits can reach a maximum of 50% of the remuneration if the worker has a complete flat providing full autonomy and is fully fed. The Regional Employment Inspection will verify these conditions before the employment permit is granted.)

8. A written statement by the employer, in which he gives permission to enter his inhabited rooms to the officials charged with supervision pursuant to article 11/1 of the law and article 4 of the decree of the Government of the Brussels Capital Region dated 9 June 2016 determining the authorities responsible for the supervision and monitoring with regard to employment and determining the practical aspects for the functioning of these authorities



Renewal

1. The application form for an employment permit for maximum 90 days for a worker of foreign nationality (employer in Belgium): completed, signed and dated by the employer or their agent (natural person legally resident in Belgium)
2. A photocopy of the identity card of the employer or his agent.
3. A photocopy of the document covering the worker's stay in Belgium
4. A copy of the employment contract in accordance with Article 12 of the RD of 09/06/1999 (template in the appendix of the RD), duly completed, dated and signed by the employer and the worker.
5. Attach an agreement (see template) signed by both parties regarding the flat-rate assessment of the fringe benefits according to the following rule:
 - 0,55 € for breakfast
 - 1,09 € for lunch
 - 0,84 € for dinner
 - 0,74 € for accommodation

(However, the fringe benefits can reach a maximum of 50% of the remuneration if the worker has a complete flat providing full autonomy and is fully fed. The Regional Employment Inspection will verify these conditions before the employment permit is granted.)

6. A photocopy of all the pay slips for the entire period of the work permit that is expiring
7. A photocopy of the worker's previous work permit

