



## Equipment required for a 'hotel'



**To correspond to the 'hotel' category, you have to fulfil the following obligations as regards equipment, among others.** To check which accommodation category you belong to and find out about the other obligations to be fulfilled in order to register your tourist accommodation, use the assistant on [www.economie-emploi.brussels](http://www.economie-emploi.brussels).

### ESTABLISHMENT, INFORMATION

- When the hotel comprises one or more annexes, the annexes meet the same conditions as the main building.
- The hotel has an area to serve as reception. The reception service operates 7 days a week (possibly with an interactive terminal and the actual presence of a member of staff from 8.00 am to 7.00 pm).
- The hotel has an area with seats where refreshments can be obtained, although guests are under no obligation.
- The hotel has an area where breakfast is served, separate from the flow of guests and staff arriving and leaving. Otherwise, or if the guest so requests, breakfast is served in the room.
- If the hotel serves meals other than breakfast: it has an area set aside for this purpose, separate from the flow of guests and staff arriving and leaving.
- The information media (A4 documents, for example) in the establishment are available in French, Dutch and English.
- The hotel has bathroom facilities that are indicated and lit throughout the night, near the main entrance to the establishment and on a higher or lower floor. These bathroom facilities have at least a ladies' toilet and a men's toilet, with a separate washbasin for each one, a hook on which to hang clothes and a small waste bin.

### BEDROOMS

- The number of sleeping places in the bedroom corresponds to the indicated capacity of the bedroom.
- There is a main light switch at the entrance to the room. The main light can also be controlled from the beds.
- The windows have opaque curtains or equipment fulfilling a similar function and translucent curtains or equipment fulfilling a similar function.
- An autonomous heating system adjustment mechanism for the bedroom makes it possible to adjust the ambient temperature. The ambient temperature in the room can be set to remain at 20 °C without interruption.
- At least one power socket is available in the bedroom.
- The beds are equipped with a mattress, a mattress cover, a pillow and bedding that fits the beds.
- The bedroom contains the following furniture:
  - a wardrobe or an area equipped to be used to hang clothes and as a chest of drawers;
  - one seat per person (if the room has a maximum capacity of more than two people, two seats are sufficient);
  - a chair and a table (the chair is considered to be a seat as referred to above);
  - a wastepaper basket.

## PRIVATE BATHROOM FACILITIES

- The bathroom facilities, bathroom and toilet are connected to the bedroom and accessible from it.
- The toilet area can be part of the same space as the bathroom and is equipped with:
  - a seat with rim and flush;
  - toilet paper (at least one new, spare roll);
  - a small waste bin;
  - adequate general electric lighting (100 lx);
  - a window or ventilation grid that can be opened or a mechanical ventilation system.
- The bathroom has at least the following equipment:
  - adequate general electric lighting (100 lx);
  - a window or ventilation grid that can be opened or a mechanical ventilation system;
  - a bath or a shower with hot and cold running drinking water, available 24/24. The bath has a plug or a comparable mechanism;
  - a washbasin with hot and cold running drinking water, available 24/24;
  - a facility near the washbasin with a storage area;
  - a washbasin mirror;
  - electric lighting for the washbasin (approx. 200 lx);
  - a free electric power switch near the washbasin mirror, indicating the voltage;
  - one beaker or glass per guest;
  - one hand towel per guest (min. 0.45 x 0.85 m);
  - one bath towel per guest (min. 0.63 x 1.26 m);
  - welcome products (soap and shampoo);
  - a small waste bin;
  - when there is a window in the bathroom, a mechanism linked to the window can be used to conceal it from view temporarily.

## MORE INFO

[www.economy-employment.brussels](http://www.economy-employment.brussels)

