This applies to you if you wish to offer accommodation

- to individuals travelling for private or professional purposes, for a minimum of one night and a maximum of 90 days,
- for a charge and
- **located in the Brussels Capital Region** (Anderlecht, Auderghem, Berchem-Sainte-Agathe, Bruxelles-ville, Etterbeek, Evere, Forest, Ganshoren, Ixelles, Jette, Koekelberg, Molenbeek-Saint-Jean, Saint-Gilles, Saint-Josse-ten-Noode, Schaerbeek, Uccle, Watermael-Boitsfort, Woluwe-Saint-Lambert and Woluwe-Saint-Pierre).
- Do you plan to offer a part of your personal and usual living quarters?

A 'home-stay accommodation' must be offered to accommodate guests for at least **four months a year**. Otherwise, you cannot operate the accommodation establishment as tourist accommodation.

• I'm planning to accommodate travellers without any financial compensation (couchsurfing).

As long as the accommodation is offered for free, you are not affected by this regulation and you do not have to register your accommodation.

• I'm planning to rent my accommodation establishment to interns or students.

If you plan to have a student or an intern rent your accommodation establishment for more than 90 days: you are not affected by this regulation.

If you plan to have a student or an intern rent your accommodation for 90 days or fewer: you must register your accommodation establishment and meet the obligations presented here.

• I'm planning to rent exclusively to people for whom this will be their primary residence.

You are not affected by this regulation.

You cannot start running the accommodation establishment until it has been registered.

You must register your accommodation establishment and meet certain conditions before you can start to run it. You then have to continue to meet those conditions as long as you run your accommodation establishment. Inspectors are monitoring compliance with the regulations. They carry out inspections and can impose fines.

To register your tourist accommodation establishment, you must send us a "prior declaration file".

This file consists of a form and a series of documents. Some of those documents take time to obtain. They should be given priority.

We advise you to proceed in the following order:

Read more and register your accommodation

- Certificate
- Other conditions
- Prior declaration form
- After your registration
- Controls

To know

You start a business to open a hotel or another type of tourist accommodation

You must obtain a business number. To do so, you must be in order in terms of <u>business management knowledge</u>.

You are already running a business and you wish to extend your activities to tourist accommodation

You must ensure that your NACE codes correspond to the activities of your business. If necessary, contact an enterprise counter.

Regulation

- Edict of 8 May 2014 on tourist accommodation establishments
- Decree of the Brussels-Capital Government dated 24 March 2016 implementing the edict of 8 March 2014 with regard to tourist accommodation establishments